

EXHIBIT 163

MODEL LETTER TERMINATION LETTER FOR HOSPITAL SWING-BED SERVICES

(Date)

Name/Title of Hospital Administrator, CEO, or Responsible Individual

Name of Hospital

Street Address

City, State, ZIP Code

Dear **(Hospital Administrator, CEO, or Responsible Individual)**

After a careful review of the facts, the Centers for Medicare & Medicaid Services (CMS) has determined that the **(name of hospital)** no longer meets the requirements for participation as a provider of hospital swing-bed services in the Medicare program under Title XVIII of the Social Security Act (the Act).

To continue to participate in the Medicare swing-bed program, a hospital must meet the appropriate statutory provisions of §1820 of the Act and be in compliance with the Conditions of Participation (CoPs) at 42 CFR §482.66. Hospitals with swing-bed approvals must also comply with the skilled nursing facility requirements at 42 CFR §482.66

The **(name of State agency)** certifies to CMS whether hospitals meet the CoPs at 42 CFR §482.66. Based on the record of the State agency's visits, findings, and recommendations, we find that **(name of hospital)** does not meet the requirement(s) contained in **(insert the specific requirements that have not been met and a brief explanation of the circumstances of noncompliance)**.

The date on which the swing-bed agreement terminates is **(date of termination)**. The Medicare program will not make payment for inpatient swing-bed services furnished for patients admitted after the **(date of termination)**. For swing-bed patients receiving a SNF level of care that are admitted prior to **(date of termination)**, payment may continue to be made for a maximum of 30 days after **(date of termination)**. You should submit, as soon as possible, a list of names and Medicare claim numbers of beneficiaries in your hospital on **(date of termination)** to the **(name and address of CMS regional office involved)** to facilitate payment for these individuals.

We will publish a public notice of swing-bed terminations in the **(name of local newspaper)**. You will be advised of the publication date of this notice.

You may, of course, take steps to meet the participation requirements and establish the hospital's eligibility to participate as a provider of swing-bed services. The **(State agency)** is available to provide assistance you may need in order to accomplish this.

(Name)

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(Date)

If you wish to be readmitted to the program, you must demonstrate to the **(State agency)** and CMS that you are able to maintain compliance. Readmission to the program will not be approved until you are able to demonstrate compliance for a period of not less than **(number of days)** consecutive days.

If you do not believe this determination is correct, you may request a hearing before an administrative law judge of the Department of Health and Human Services, Department Appeals Board. Procedures governing this process are set out in the regulations at 42 CFR §498.40 seq. A written request for a hearing must be filing no later than 60 days from the date of receipt of this letter. For expedited handling, such a request may be made to the following:

(Associate Regional Administrator or Equivalent)

(Street Address)

(City, State, ZIP Code)

At your option, you may instead submit a hearing request directly (accompanied by a copy of this letter) to the following address. Send a copy of your request to this office also.

Departmental Appeals Board, Civil Remedies Division
Room 637-D, HHH Building
200 Independence Ave., S. W.
Washington, D.C. 20201

ATTN: Director, Departmental Appeals Board

A request for a hearing should identify the specific issues, and the findings of fact and conclusions that you consider to be incorrect. You may be represented by counsel at a hearing at your own expense. We will forward your request to the Chief Administrative Law Judge in the Office of Hearings and Appeals.

(Name)

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(Date)

If you have any questions concerning this letter, please contact (**name of contact**) at (**phone number**).

Sincerely yours,

Associate Regional Administrator
(or its equivalent)

Enclosures: Form CMS-2567

cc:

Fiscal Intermediary
State Department of Health
CMS Central Office